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**USAID-Funded
John Ogonowski and Doug Bereuter Farmer-to-Farmer Program
F2F for AET**

**Request for Technical Assistance
Scope of Work Outline**

**Title: Gender & Value Chains Training
Assignment Number: GUI122**

Date SOW sent to HQ: 11/8/2014

Assignment Site(s): Faranah

Host Information:

Host Organization Name: Institut des Sciences Agronomiques et Veterinaries de Faranah (ISAVF)			Address: ISAVF Campus Faranah, Guinea		
Telephone Number:	+ 22464 65 25 94	Email Address:	dialo@yahoo.fr	Website:	-
Primary Contact Name: Pr. Sara Bailo Dialo			Secondary Contact Name:		
Phone: + 22464 65 25 94			Phone:		
Title: Director General			Title:		
Gender: Male			Gender:		
Host Type: Public and Private Education Institutions					
Have we worked with this host before? Yes					

Are there local partner organizations collaborating on this assignment? No

Assignment Classifications

Please select one of the Types of Volunteer Assistance: Organizational Development

Please select one of the Commodity Chain Activities involved in this assignment:

Information and Input Support Services (areas as extension services, input supplies, veterinary services)

Country F2F Project: Formal AET

Focus Area: Human and Institutional Capacity Development

PERSUAP Classification: Type 3

Assignment Information

Number of Volunteer Experts Requested: 1

Expertise of Volunteer Experts Requested:

- Advanced degree in International Development, Agriculture, Economics or other related field;
- At least 2 years professional experience training professionals in agriculture value chain analysis
- At least 2 years professional experience with gender analysis, gender mainstreaming, and gender-sensitive programming in agriculture;
- Previous experience providing training that links gender to value chain approaches *desired*;
- Previous experience providing trainings to West African professionals *desired*; and
- French language skills strongly *desired*.

Winrock will provide a translator to facilitate communication between the volunteer and the host, as needed.

Suggest previous volunteers or EOAs that potential recruits should contact for relevant information: NA

Duration and Dates of Assignment (including travel): The assignment implementation requires 21 days including three (3) days of desk work from home base and four (4) days of international travel to/from the US to Guinea. For this assignment, the month of January 2015 is suggested by the host.

Executive Summary:

Winrock's Farmer-to-Farmer for Agriculture Education and Training (F2F/AET) Program seeks a volunteer with experience in agriculture value chain analysis and gender analysis and mainstreaming, to provide gender and value chain training to grantees of the Agriculture Education and Market Improvement (AEMIP) Program.

AEMIP's Innovations Grant Program will issue up to 15 applied research grants that support market-driven and gender transformative development of policies, practices, tools and technologies for agriculture and rural development in Guinea. Research Grants will be issued in two phases: Assessment Phase 1 and Implementation Phase 2. As a requirement for the Phase 1 grants, grantees are required to integrate a gender analysis as part of their overall research assessment. The Gender & Value Chains training will provide grantee teams with an orientation to the USAID accepted analytical frame works to conduct gender assessments in the context of value chain strengthening to support grant requirements. The volunteer should utilize the USAID-developed *Integrating Gender Issues into Agricultural Value Chains (INGIA-VC)* approach and the associated *Promoting Gender Equitable Opportunities in Agriculture Value Chains Handbook*. Alternative frameworks may be proposed by the trainer.

Training will provide participants with an understanding of gender-related constraints and opportunities within agricultural value chains and the potential impacts of these on family and community food security. Participants will learn to use a variety of Participatory Rural Appraisal (PRA) tools to conduct research in rural communities supportive of their Research Grant

Assessment Phase 1. The training is expect to take 8 days of on the ground training time and an additional 11 days of preparation and travel.

This training will complement a similar training that will have already been conducted on Gender and Climate Change.

Participants in the training will include ISAVF faculty and students from various departments including agriculture, water and forestry management, agroforestry, extension and rural economics that have already applied for or are interested in applying for Research Grants. Participants will be expected to transfer knowledge gained with their external team members of their grant and rural communities involved in the practical exercises.

Background and Host Organization Profile:

The Institut Supérieur Agronomic et Vétérinaire de Faranah (ISAVF), created in 1976, is about 450 km from Conakry and has a faculty of 115 full-time teaching and research staff to support a 4-year academic program in 7 departments (agronomy, animal science, agricultural engineering, rural economy, extension, water and forestry and agroforestry) for a total student body of approximately 1600, including about 21% women. ISAVF's principal missions are to: (1) assure university and post-university training in agriculture ; (2) participate in and support the development and promotion of research for acquiring innovative and adapted technologies resulting in improved, sustainable agricultural production; (3) participate in the development and promotion of social and cultural activities; and (4) develop cooperative exchanges with other national and international institutions focused in similar academic, technical and research areas.

A recently completed assessment supported by AEMIP assessed ISAVF's institutional landscape and identified major gaps in ISAVF's management, teaching, research and partner/client relations that are limiting its capacity to achieve its vision of becoming a center of excellence for climate smart agricultural education and training. The results of the institutional evaluation and proposed actions were discussed and prioritized by ISAVF staff and developed into an action planes. The major themes proposed for ISAVF-AEMIP action plan include:

1. Strengthen the capacity of teachers by practical training (utilization of basic equipment and materials) for the development of complimentary practical course content and develop a climate change information center;
2. Develop strategies and plans to improve gender equity at an institutional level;
3. Increase agricultural revenue by the development of revenue generating activities;
4. Begin support for laboratory operations and necessary support infrastructure to allow practical course components;
5. Establish and develop cooperation with International and Regional Universities and ensure graduate training for teaching staff; and
6. Evaluate the results and impacts of strategic activities/programs.

AEMIP Innovations Grant Program grantees will include faculty and student teams from seven agriculture, education and training (AET) institutions in Guinea, led by team members coming from ISAVF.

Objectives of the Assignment:

- 1) Present theoretical frameworks and practical exercises concerning agricultural value chains;
- 2) Provide a framework for gender analysis to permit participants to train others and meet criteria under the first phase of the grants program; and,
- 3) Develop a process for integrating gender analysis into value chain activities at ISAVF, including, training and curriculum development as well as research design and implementation.

Tasks to be Performed:

1. Presentation of background and key concepts of value chain development and a discussion of basic value chain models in Guinea and used in participants work;
2. Presentation on the importance of gender in agricultural development, including the principles of gender integration per USAID frameworks and the importance for the AEMIP Innovation Grants;
3. Provide frameworks for gender analysis in value chain development, looking at four key dimensions of gender relations: Access to Factors of Production and Enterprise Development, Knowledge and Beliefs, Practices and Participation, and Legal and Regulatory Institutions;
4. Conduct field analysis by training participants, using gender analysis frameworks to assess elements of specific value chains or gender analysis for specific research themes; and,
5. Identify gender based constraints and provide solutions for priority value chains such as rice, potatoes and vegetables, and tree crops.

Activity	Location	Estimated days
Assignment Preparation	Home	3
Trip to Conakry	traveling	2
Travel to Faranah	Conkary-Faranah	1
Meet with AEMIP staff and ISAVF faculty and finalize training	Faranah	1
Begin classroom training on analytical frameworks	Faranah	3
Coach participants to conduct field analysis of elements of priority value chains to identify gender-based constraints	Faranah	3
Facilitate participant development of applied research-based solutions for the identified constraints	Faranah	2
Complete End Of Assignment report and other materials (e.g., management tools) to leave with the host	Faranah	2
Travel to Conakry	Faranah-Conakry	1

Briefing with USAID	Conakry	1
Fly out of Conakry/Return home	traveling	2
Total number of days		21

End of Assignment Report Required:

At the end of the assignment and prior to departure, the volunteer expert will be expected to write an End of Assignment (EOA) report (updated format will be provided) highlighting the major assignment activities and accomplishments, as well as recommendations for the host, and to include annex with reporting on relevant project indicators and training materials.

Volunteer Outreach: USAID and Winrock encourage all F2F volunteers to participate in public outreach. An important objective of the program is to increase awareness of Americans' good work in developing countries. Volunteers should select *at least one* outreach activity from the list below, to be completed *within two months* of return to the US:

- Write an entry for the Winrock Volunteers blog.
 - Post a photo, video, or text related to the F2F assignment on a personal website, blog, Facebook page, Twitter, or other social media site. –And send a link to Winrock staff.
 - Send a press release to local newspaper(s) in the volunteer's home town. (Winrock can provide a template).
 - Write something for an alumni or professional association newsletter, or other publication. (Winrock can help as needed).
 - Give a presentation about the F2F assignment to colleagues, students, church group, rotary club, etc.
 - Send an email about F2F to friends, family, or colleagues.
 - Other ideas are welcome! (Please list below:
-

Working/living Conditions and Materials Needed for Assignment:

A. In Conakry: Upon arrival and at the time of departure from Guinea, the volunteer will stay at Hotel Residence Almamya (B&B: Bed and Breakfast) in Conakry:

Standard: (+224) 631 35 32 74 / 631 70 19 78 PO : 4464, Almamya KA 011 - Commune de KALOUM, Conakry Rep. de Guinée (downtown), E-mail: hotelalmamia@yahoo.fr. The Hotel Residence Almamya has reasonably good facilities including air conditioning, hot water, western toilets, telephone, fax, email, photocopy etc. Breakfast is included in the bill. Internet is available by WIFI, moreover the project team will also provide a modem for access to internet. Ozone treated safe drinking water is available throughout the country. Electricity is supplied at 220-240 volts.

B. Assignment in the field: During the time of field work, the traveler will usually stay at the AEMIP rented guest house at Hotel Bibisch. Each bedroom is ensuite with western toilet and hot water, fan, and includes a mosquito net. The guesthouse common-area lounge includes tea/coffee facilities, refrigerator, and a microwave. A cook is available for preparing meals at the request of the traveler (the traveler can give the cook money to buy supplies at the market). Electricity and hot water access is provided during set hours each day (generally 7pm to 7am). The guesthouse does not have internet access (volunteer will

access the internet during the day at the AEMIP office). Food options in Faranah are very limited, with one public restaurant.

B. Personal carry-on should include insect repellent. Medical help will be generally available. A converter to use 220 volt 50 Hz electricity and adapter plug for two/three round pin system will be useful. Although reasonably good medical facilities are available locally, the volunteer expert is recommended to bring essential medicine.

As a precautionary measure, eat only thoroughly cooked food or fruits and vegetables; don't eat food purchased from street vendors. Remember: boil it, cook it, peel it, or forget it; Moreover, if you have any specific dietary concerns (Vegetarian, Vegan or Diabetic) please let the field staff know in advance, then necessary and appropriate arrangement will be made in time.

In Guinea, many roads are currently under construction and traffic jams are very common; be careful and don't accept to travel at night.

Once in Conakry airport you will be welcomed by Winrock delegated person and you will receive a cell phone provided by Winrock F2F for AET Field staff for making easy communication with key actors involved in the assignment implementation (Useful numbers are already recorded in). You can call the following persons in need:

- **Mr. Ibrahima Diallo (Ibro)**, F2F/AET Country Director Cell: (+242) 622 34 31 11 / 662 90 99 26; idiallo@winrock.org
- **Mr. Alpha Amadou Baldé**, F2F/AET Logistician Cell: 620 72 85 99 / 666 48 31 77; abalde@winrock.org
- **Mr. Diallo Alpha Saliou**, F2F/AET Driver Cell: 622 94 13 98;
- **Ms Adama Keita**: F2F Receptionist Cell: 628 49 89 89; Adama.Keita@winrock.org
- **Mr. Mamadou Bobo Barry**, F2F/AET Finance Manager, Cell: 628 31 09 06; mbarry@winrock.org

Follow-up Impact Survey: An impact survey will be conducted 12 months after the assignment.

Resources to be contributed by the Host:

Estimated value of all those contributions will be as follows:

Items	Unit	Cost (US\$)	US\$ / day	Duration (days)	Total (US\$)
Transportation	30	-	1	8	240
Lunch	30		4	8	960
Meeting room	1		15	8	120
Training materials	30		2	8	960
TOTAL					2 280